

SPECIAL ANNOUNCEMENT LETTER

_____ County Department of Social Services

_____, North Carolina _____

Date: _____

Case No.: _____

(Name)

(Address)

(Address)

Dear _____

This is to let you know that I am now the caseworker for both your food stamp and _____ cases.
(Work First or Medicaid)

This means you will no longer have to see another caseworker to get your food stamps.

From now on, please report all changes to me. **YOU DO NOT HAVE TO REPORT TO FOOD STAMPS!**

I look forward to working with you as your caseworker. I hope this will make it easier for you to get your benefits. If you have any questions, please call me at _____
(Telephone Number)

Sincerely,

Caseworker's Signature

Original: Customer
cc: Case Record